

# Schedule “A” of By-Law 2005-40

## Calculation of permit fees

Permit fees shall be calculated based on the formula given below, unless otherwise specified in this schedule: Permit Fee (rounded to the nearest dollar) = SI x A

where SI= Service Index for Classification of the work proposed and,  
A = floor area in m<sup>2</sup> of work involved

## Administration permit fees

An administration fee of \$50.00 shall be charged for all building permits issued, unless otherwise indicated.

## Classes of permits and fees

Building Classification	Service index \$/m <sup>2</sup> unless otherwise indicated
Construction	
<b>Group A [assembly occupancies]</b> All Recreation facilities, schools, libraries, places of worship, restaurants, theatres, arenas, gymnasiums, and all other group a Buildings	\$3,01
<b>Group B [institutional occupancies]</b> Institutional, hospitals, nursing homes, and other Group b buildings.	\$3,01
<b>Group C [residential occupancies]</b> minimum fee of \$400.00. Detached single dwellings, semi-detached dwellings, and duplexes:	
Basement	\$1,51
First floor	\$5,27
Additional floor(s) above first floor	\$3,39
Mobile homes:	
On pier	\$3,77
On full foundation	\$5,27
All other residential occupancies	\$6,78
<b>Group D [business and personal service occupancies]</b>	
Fire halls and all other group d buildings (finished).	\$3,01
<b>Group E [mercantile Occupancies]</b>	
Retail stores, department stores, supermarkets, and all other group e buildings	\$3,01
<b>Group F [industrial occupancies]</b>	
Industrial buildings, warehouses all other group f buildings	\$2,41

<b>Alterations and renovations</b> Interior alterations (partitions, finishing etc.) Group C- Dwelling units Exterior alterations Group C- Dwelling Units All other Classifications	\$1,13 \$0,75 \$7.00 per \$1 000 of contract price
<b>Demolition</b> All Buildings and occupancies	\$0,00
<b>Designated structures (CBO, art. 2.1.2.)</b> Communication tower Exterior tank and support	\$7.00 per \$1 000 of contract price
<b>Standalone and miscellaneous work</b> Farm Buildings Farm shed Farm livestock barn Cover-all (building type) Riding Arena Manure lagoon  Silo vertical or horizontal  <b>Fireplace wood stoves</b> <b>Portable classrooms</b> <b>Residential decks, porches, carports</b> <b>Residential garages, accessory structures</b> <b>Residential storage shed</b> On piers On slab <b>Solarium</b>	\$0,81 \$1,08 \$0,33 \$1,13 \$5.00 per \$1 000 of contract price \$5.00 per \$1 000 of contract price  \$10,00 \$75,00 \$1,36 \$1,73  \$1,28 \$1,73 \$6,02
<b>Stand alone Mechanical work (HVAC and plumbing)</b> Plumbing and drainage system Fixtures/equipment All buildings	\$8.00/each

## Performance deposit

The amount of the performance deposit to accompany the application of a building permit shall be as follows:

### a) Residential

- I. Construction of dwelling unit(s)  
\$750.00
- II. Addition to a dwelling unit(s) \$500.00
- III. Interior and/ or exterior alterations and renovations  
\$300.00
- IV. Garages \$300.00

### b) Groups A, B, C, D, E et F

- I. Construction of addition \$750.00
- II. Interior and/or exterior alterations \$500.00

### c) Farm buildings

- I. Farm livestock barn or addition \$750.00
- II. Farm shed, cover-all or riding arena \$300.00

## Autres frais

Conditional permit

Sec. 8(3) of Building Code Act:

Residential	\$150.00 flat fee in addition to fee in section 3 above
Commercial	\$200.00 flat fee in addition to fee in section 3 above
Permission to defer revocation	\$50.00 flat fee (no admin fee)
Permit for Chang of use	\$50.00 flat fee (no admin fee)
Transfer of ownership permit	\$50.00 flat fee (no admin fee)

For classes of permits not described or included in this schedule, a reasonable permit fee shall be determined by the Chief Building Official.

## Refunds

a) Pursuant to Part 5 of this By-law, the fees that may be refunded shall be a percentage of the fees payable under this By-law, calculated by the Chief Building Official as follows:

- I. 90 percent if administrative functions only have been performed.
- II. 80 percent if administrative and zoning functions only have been performed.
- III. 60 percent if administrative, zoning and plan examination functions have been performed.
- IV. 50 percent if the permit has been issued and no field inspections have been performed after permit issuance.
- V. a \$60.00 fee for each field inspection that has been performed after the permit has been issued will be deducted from all refunds.
- VI. If the calculated refund is less than the minimum fee applicable to the work, no refund shall be made of the fees paid.

b) Pursuant to Part 5 of this By-Law, the performance deposit may be remitted as follows:

- I. in the case of withdrawal of an application, or refusal of a permit, or the non-commencement of any project, the Chief Building Official shall refund the full amount of the performance deposit.
- II. in the case of abandonment of all or a portion of the work, the Chief Building Official shall withhold the performance deposit until such time as the abandoned work has been made in a safe condition, all work required to be performed has been completed and the site has been properly fenced. In the event the work is carried out by the Corporation, the performance deposit may be applied against the cost to the Corporation for such work.

### Interpretation

The following explanatory notes are to be observed in the calculation of permit fees:

- Floor area of the proposed work is to be measured to the outer face of exterior walls and to the centre line of party walls or demising walls. (Excluding residential garages).
- In the case of interior alterations or renovations, area of proposed work is the actual space receiving the work e.g., tenant space.
- Mechanical penthouses and floors, mezzanines, lofts, habitable attics, and interior balconies are to be included in all floor area calculations.
- Except for interconnected floor spaces, no deductions are made for openings within the floor area (e.g., stairs, elevators, escalators, shafts, ducts, etc.).
- The occupancy categories in the Schedule correspond with the major occupancy classifications in the Ontario Building Code. For mixed occupancy floor areas, the Service Index for each of the applicable occupancy categories may be used, except where an occupancy category is less than 10% of the floor area.