

**TOWNSHIP OF EAST HAWKESBURY
MINUTES - REGULAR MEETING
HELD DECEMBER 10TH, 2012 AT 7:00 P.M.
COUNCIL CHAMBER AT ST-EUGÈNE**

PRESENT:-

Robert Kirby, Mayor
Richard Sauvé, Deputy Mayor
Gabriel Dussault, Luc Lalonde and Linda Séguin, Councillors
Linda Rozon, Clerk

1. Resolution No. 2012-159

Moved by Linda Séguin
Seconded by Gabriel Dussault

Be it resolved that the agenda be adopted as submitted ;

AND THAT the following items be added :

- a. Granular "M" contract
- b. Salary CAO/ Clerk-Treasurer

CARRIED

2. DISCLOSURE - PECUNIARY INTEREST

Richard Sauvé declares a pecuniary interest in item # 11.1 of the agenda; cheque no. 0385 as part owner of GRS Sanitation.

Robert Kirby declares a pecuniary interest in item # 8.4 of the agenda Re: Land Severance

Luc Lalonde declares a pecuniary interest in item # 12.2 of the agenda Re: Diesel, gasoline & furnace oil contract - he is an employee of Campbell Petroleum

3. ADOPTION OF COUNCIL MINUTES

3.1 Resolution No. 2012-160

Moved by Gabriel Dussault
Seconded by Richard Sauvé

Be it resolved that the minutes for Regular Meeting of November 12, 2012 be adopted.

CARRIED

4. ADOPTION OF RECREATION BOARD MINUTES

4.1 Resolution No. 2012-161

Moved by Gabriel Dussault
Seconded by Richard Sauvé

Be it resolved that the minutes of the East Hawkesbury Recreation for Regular Meeting held November 12, 2012.

CARRIED

5. **REPORT FROM THE CHIEF BUILDING OFFICIAL**

5.1 **Resolution No. 2012-162**

Moved by Richard Sauvé
Seconded by Luc Lalonde

Resolved that the building department activity report including the summary of building permits for November 2012, as submitted by the Chief Building Official, be received and filed.

CARRIED

6. **REPORT FROM THE PLANNING DEPARTMENT**

6.1 **Resolution No. 2012-163** – Land severance application B-093-2012

Moved by Luc Lalonde
Seconded by Richard Sauvé

Be it resolved that the Council of the Township of East Hawkesbury approves consent application B-093-2012, Estate of Catherine Smith Montgomery affecting the property located on Part 25, Concession 4, in order to allow an addition to a lot subject to the following conditions:

1. That an administration fee in the amount of \$100.00 be paid to the Township of East Hawkesbury.
2. That the planning review fee in the amount of \$200.00 be paid to the Township of East Hawkesbury.

CARRIED

6.2 **Resolution No. 2012-164** – Land severance application B-094-2012

Moved by Richard Sauvé
Seconded by Gabriel Dussault

Be it resolved that the Council of the Township of East Hawkesbury approves consent application B-094-2012, Le Groupe Stell-Ag Inc., affecting the property located on Part 2, Concession 8 Gore, in order to allow an addition to a lot, subject to the following conditions:

1. That an administration fee in the amount of \$100.00 be paid to the Township of East Hawkesbury.
2. That the planning review fee in the amount of \$200.00 be paid to the Township of East Hawkesbury.
3. That the right-of-way on Concession 9 Road along the severed lands only to the application to required 13.1 m from the centerline of the right-of-way, and the Transfer/Deed of land conveying to the Township of East Hawkesbury be prepared and executed at no cost or encumbrance to the municipality.

CARRIED

6.3 **Resolution No. 2012-165** – Land severance application B-095-2012

Moved by Luc Lalonde
Seconded by Linda Séguin

Be it resolved that the Council of the Township of East Hawkesbury approves the consent application B-095-2012, Eugene Cardinal & Ferme Sylvain Cardinal Inc., affecting the property located on part 2, Concession 9 Gore, in order to allow residence surplus to farming operations, subject to the following conditions:

1. That an administration fee in the amount of \$100.00 be paid to the Township of East Hawkesbury.
2. That the planning review fee in the amount of \$200.00 be paid to the Township of East Hawkesbury.
3. That the right-of-way on Concession 9 Road along the severed lands only subject to the application be widening to required 13.1 m from the centerline of the right-of-way, and the Transfer/Deed of land conveying to the Township of East Hawkesbury be prepared and executed at no cost or encumbrance to the municipality.

CARRIED

* **Robert Kirby, Mayor declares a pecuniary interest in the next part of the meeting "Land severance Application B-100-2012", he leaves his seat and does not take part in the discussion.**

6.4 **Resolution No. 2012-166** – Land Severance application B-100-2012

Moved by Linda Séguin
Seconded Luc Lalonde

Be it resolved that the Council of the Township of East Hawkesbury approves the consent application B-100-2012, Michel Pépin, affecting the property located on Part Lot 31, Concession 2, in order to allow an addition to a lot, subject to the following conditions:

1. That an administration fee in the amount of \$100.00 be paid to the Township of East Hawkesbury.
2. That the planning review fee in the amount of \$200.00 be paid to the Township of East Hawkesbury.

CARRIED

* **Robert Kirby, Mayor resumes his seat in order to complete the Order of Business on the Agenda.**

7. **REPORT FROM THE FIRE CHIEF**

Resolution No. 2012-168

Moved by Gabriel Dussault
Seconded by Richard Sauvé

Be it resolved that the fire department activity report for November 2012, as submitted by the Fire Chief, be received and filed.

CARRIED

8. **REPORT FROM THE ROAD SUPERINTENDENT**

8.1 **Resolution No. 2012-169**

Moved by Gabriel Dussault
Seconded by Linda Séguin

Be it resolved that the road department activity report for November 2012, as submitted by the Road Superintendent, be received and filed.

CARRIED

9. **FINANCIAL REPORTS**

9.1 **Resolution No. 2012-170 :** Approval of accounts paid

Moved by Richard Sauvé
Seconded by Linda Séguin

Be it resolved that the accounts paid for the month of November 2012 be approved as submitted except for cheque no. 0385 payable to GRS Sanitation.

CARRIED

9.2 **Resolution No. 2012-171**

Moved by Luc Lalonde
Seconded by Linda Séguin

RESOLVED THAT accounts paid under cheque no 0385 payable to GRS Sanitation be approved, Richard Sauvé refrains from voting being co-owner of the company.

CARRIED

10. **MOTIONS**

10.1 **Resolution No. 2012-172 :** Amendment to 2012 budget

Moved by Richard Sauvé
Seconded by Gabriel Dussault

WHEREAS, as required by the Ministry of Environment, a septic system evaluation of the communal sewage system Ste-Anne-de-Prescott has been performed at a total cost of \$6,235.38 ,

AND WHEREAS these works have not been included in the 2012 budget,

BE IT RESOLVED THAT the 2012 "Reserves Budget" be amended to : 1. include a transfer in the amount of \$4,800. from the "Reserves for sanitary sewers Ste-Anne" to the "Revenue Fund" to cover said costs AND 2. cancel the transfer from the Revenue Fund to the Reserves in the amount of \$1,500. approved in the 2012 budget.

CARRIED

* **Luc Lalonde, Councillor declares a pecuniary interest in the next part of the meeting "Diesel, gasoline & furnace oil contract", he leaves his seat and does not take part in the discussion.**

10.2 **Resolution No. 2012-173 :** Gas & Diesel Contract

Moved by Gabriel Dussault
Seconded by Linda Séguin

WHEREAS Campbell Petroleum 2001 is offering the Municipality a one (1) year contract at a price of \$0.022 per litre above the "MacEwen Rack Price", the same as the last four (4) years contract,

AND WHEREAS Campbell Petroleum 2001 is the only supplier within the limits of the Corporation of the Township of East Hawkesbury;

NOW THEREFORE BE IT RESOLVED THAT the Contract for the purchase of diesel (clear and colored), unleaded gas & furnace oil for the Road Department Fire Department and the Joint Recycling Committee be awarded to Campbell Petroleum 2001 for the period of January 1, 2013 to December 31, 2013 at their price of \$0.022 per litre above the "MacEwen Rack Price".

CARRIED

* **Luc Lalonde, Councillor resumes his seat .**

10.3 **Resolution No. 2012-174 :** Insurance policy renewal

Moved by Linda Séguin
Seconded by Luc Lalonde

Be it resolved that the contract for the Municipal insurance Policy for the year 2013 be awarded to Halpenny Insurance Brokers / Jardine Lloyd Thompson Canada at the price of \$66,014.00 + applicable taxes.

CARRIED

10.4 **Resolution No. 2012-175 :** Minutes Joint Recycling Committee

Moved by Richard Sauvé
Seconded by Gabriel Dussault

RESOLVED THAT the minutes of the Joint Recycling Committee for Regular Meeting of November 19, 2012 be approved.

CARRIED

10.5 **Resolution No. 2012-176 :** Request County's Official Plan

Moved by Gabriel Dussault
Seconded by Richard Sauvé

Be it resolved that Council is requesting that, the United Counties of Prescott-Russell in its Official Plan Review, consider amending *Section 7.4.2 - Consents, of the Official Plan* "to define original lots in the Township of East Hawkesbury as the lot as it existed as of January 1, 2013".

CARRIED

10.6 **Resolution No. 2012-177** : MIII Grant Application

Moved by Richard Sauvé
Seconded by Linda Séguin

WHEREAS the Council of The Corporation of the Township of East Hawkesbury agrees that the reconstruction of the Grande Montée Road is its highest priority,

AND WHEREAS the costs for said reconstruction have been estimated at \$1,166,260.00 by Mr. Neil Levac P. Eng. from LRL Associates;

BE IT RESOLVED THAT the Clerk is hereby authorized to submit an Expression of Interest for funding in the amount of \$769,700.00 under the Municipal Infrastructure Investment Initiative Capital Program for the reconstruction of the Grande Montée Road ,

BE IT ALSO RESOLVED THAT Council hereby declares that the information to be submitted in the Expression of Interest is factually accurate ; and that the municipality is committed to developing a comprehensive asset management plan that includes all of the information and analysis described in *Building Together : Guide for Municipal Asset Management Plans* by December 31, 2013.

CARRIED

10.7 **Resolution No. 2012-178** : Contract - Granular "M"

Moved by Richard Sauvé
Seconded by Gabriel Dussault

RESOLVED THAT, further to recommendation from the Road Superintendent, Contract No. 2011-01 for the purchase of Granular "M" for the Road Department awarded by resolution No. 2011-33 dated march 14, 2011 be extended for a second year, January 1, 2013 to December 31, 2013 at their 2011 tender price of \$7.50 per m.t. for Granular "M" material and \$3.50 per m.t. as truck hauling rate subject to two percent (2%) adjustment for every \$0.10 per litre increase or decrease, based on the price of clear fuel paid by the municipality on March 11, 2013.

CARRIED

11. **BY-LAWS**

11.1 **By-Law No. 2012-50** : Approval of Annual line of credit/Caisse Populaire

Moved by Luc Lalonde
Seconded by Richard Sauvé

THAT By-Law No. 2012-50, to authorize the Head and the Treasurer or the Deputy Clerk of the Corporation on behalf of the Corporation, to borrow from time to time, by way of a variable credit agreement, from the Caisse Populaire de la Vallée inc. Centre de service St-Eugène a sum or sums not exceeding in aggregate \$1,000,000.00 to meet, until the taxes are collected the current expenditures of the Corporation for the year 2013, be received and

BE READ A First, Second and Third Time and Passed in Open Council this 10th day of December, 2012.

CARRIED

11.2 **By-Law No. 2012-51 :** Appointment of Committee of Adjustment

Moved by Gabriel Dussault
Seconded by Linda Séguin

THAT By-Law No. 2012-51, being a by-law to constitute and appoint a Committee of Adjustment for the year 2013, pursuant to the Planning Act, Section 44 (1) chp. P. 13, R.S.O. 1990 and amendments thereto, be received and be received and

BE READ A First, Second and Third Time and Passed in Open Council this 10th day of December, 2012

CARRIED

11.3 **By-Law No. 2012-52 – Salary CAO/Clerk-Treasurer**

Moved by Richard Sauvé
Seconded by Luc Lalonde

THAT By-Law No. 2012-52, being a by-law to amend By-Law No. 2011-36 for the purpose of revising the salary of the CAO/Clerk-Treasurer of the Township of East Hawkesbury, pursuant to *Section 283 of the Municipal Act, S.O. 2001, Chapter 25 and amendments thereto*, be received and

BE READ A First, Second and Third Time and Passed in Open Council this 10th day of December, 2012

CARRIED

12. **CORRESPONDENCE**

12.1 **Resolution No. 2012-179**

Moved by Gabriel Dussault
Seconded by Linda Séguin

Be it resolved that the correspondence listed as items 14.1 to 14.4 of the agenda be received and filed.

CARRIED

13. **CONFIRMING BY-LAW**

13.1 **By-Law No. 2012-53**

Moved by Luc Lalonde
Seconded by Richard Sauvé

THAT By-Law No. 2012-53, being a by-law to confirm the procedures of Council at Regular Meeting held this 10th day of December, 2012 be received and

BE READ A First, Second and Third Time and passed in Open Council this 10th day of December, 2012.

CARRIED

14. **ADJOURNMENT**

Resolution No. 2012-180

Moved by Linda Séguin
Seconded by Gabriel Dussault

Be it resolved that this meeting be adjourned at 9.10 p.m.

CARRIED

MINUTES ADOPTED ON January 14, 2013

BY RESOLUTION NO. 2013-02

The signatures hereunder are affixed hereto after adoption of minutes hereof

Robert Kirby - Mayor

Linda Rozon - Clerk